

The Oakville Model Flying Club Incorporated

Also known as: Oakville/Milton Model Flying Club (OMFC)

M.A.A.C. Charter Club

Administrative Documents

(Constitution, By-Laws and Standing Resolutions)

As of November 02, 2026

Table of Contents

Table of Contents 2

CONSTITUTION 4

Article I. Name 4

Article II. Affiliation 4

Article III. Purpose and Objectives 4

Article IV. Area of Operation 4

Article V. Manner of Revising Constitution 4

BY-LAWS 5

Article I. Membership 5

1. Membership Year 5

2. Requirements for Membership 5

3. Classes of Membership 5

4. New Member 5

5. Admission to Membership 5

6. Rights of Members 5

7. Certificates and Insignia 5

8. Limitations 5

9. Disciplinary Action and Expulsion of Members 5

10. Lifetime/Honorary Membership 6

Article II. Organization 7

1. Executive Committee 7

2. Officers 7

3. Elections 7

4. Duties of Officers 7

5. Chief Flying Instructor 9

6. Webmaster 9

7. Municipalities Liaison 9

8. Committees 9

9. Removal from Office 9

10. Filling of Vacancies 10

Article III. Meetings 10

1. Regular Meetings 10

2. Annual General Meeting 10
3. Special Meetings 10
4. Election Meeting 10
5. Quorum 10
6. Voting 10
Article IV. Finance 10
1. Fiscal Year 10
2. Dues 10
3. Banking 11
4. Audit 11
5. Operating Expenses 11
Article V. Alteration of By-Laws 11
1. Alteration of By-Laws 11
2. Review 11
STANDING RESOLUTIONS 12
1. Meetings (refer to By-Laws, Article III, section 1) 12
2. Dues and Initiation Fees (refer to By-Laws, Article IV, section 2) 12
3. Club Insurance 12
4. Dissolution of Club 12
5. Procedures in Case of Accident 12
6. Frequency Control 12
7. Flying and Safety Rules 13
8. First Aid 13
9. Wings Programme 14
10. Noise Abatement 14
11. Executive Committee Honorarium 14
12. Club Name 14
13. Code of Conduct 14
APPENDECES 15
Apendix “A” Code of Conduct 15
Apendix “B” Revision History 16

CONSTITUTION

Article I. Name

The name of this organization shall be "The Oakville Model Flying Club", hereinafter referred to as the "Club", and is incorporated as such, under the laws of the Province of Ontario.

Article II. Affiliation

The Club is affiliated with the Model Aeronautics Association of Canada and is a charter member of said organization, hereinafter referred to as "MAAC."

Article III. Purpose and Objectives

The main purpose of this Club shall be the advancement and safe enjoyment of all phases of model aircraft sporting activity, to the greatest extent possible through the co-operation of all members, to their mutual benefit and through co-operation with National and International Modelling Associations and the general public.

Article IV. Area of Operation

Oakville, Milton, and district.

Article V. Manner of Revising Constitution

Any proposed revision to this Constitution requires that notification in writing, by means of the Club bulletin or otherwise, must be sent to all members prior to the regular November meeting. All amendments will then be put to a vote at that meeting, requiring a majority vote of the attending members to carry.

BY-LAWS

Article I. Membership

1. Membership Year

The Membership Year shall be from January 1st until December 31st of the said year.

2. Requirements for Membership

a) Paid membership in the Club (which requires MAAC membership, except social membership).

b) Application for membership shall be considered only when an official membership application form is completed in full and submitted to the Club Vice-President.

c) All existing members, including honorary, must submit an annual renewal form to maintain their membership (honorary member fees waived).

3. Classes of Membership

There are four classes, as follows:

a) Junior member - Under age 18 as of January 1st

b) Open member - Age 18 and over as of January 1st

c) Honorary member - Lifetime membership

d) Social member - Non-flying member (MAAC not required, but requires five years of prior open membership)

4. New Member

A new member shall be one who has not been a member of the club during the previous two membership years.

5. Admission to Membership

Membership in the Club shall be subject to the approval of the Executive Committee.

6. Rights of Members

a) Any member in good standing abiding by the Club rules shall receive full Club privileges, including the Club publications and those benefits accrued from membership in MAAC.

b) The right to vote on all Club issues shall be restricted to Open, Honorary and Social members.

7. Certificates and Insignia

a) Club and MAAC membership cards. Provided to all members.

b) At a minimum, MAAC phone number and MAAC membership number must be placed on all models for identification purposes before flying at OMFC (inside or outside).

8. Limitations

The number of Open, Honorary and Social members shall be unlimited in any one membership year. There will be no restriction placed on the number of Junior members.

9. Disciplinary Action and Expulsion of Members

The Club may discipline any Member whose conduct has been improper or injurious to the interest or good order of the Club or who wilfully violates or neglects the observance of the Club's Constitution, By-Laws and Standing Resolutions, including the Code of Conduct. Disciplinary action may include a warning,

suspension, or expulsion of the offending Member from the Club. In the event the Club considers that a member's conduct may justify discipline, the conduct will be investigated by the officers of the club, and a determination will be made of what action is deemed appropriate. A written report of the incident and decision will be kept as part of the club record keeping.

For an incident to be investigated:

a) A written complaint must be submitted to the officers of the club.
b) The incident will then be investigated by the officers of the club with all parties' input.
c) A written report will be presented to the parties involved with the decision of the officers of the club. Members will have an opportunity to appeal before final action is taken.
d) The officers of the club have the authority to make the final decision on behalf of the club.

10. Lifetime/Honorary Membership

1. Definition

A lifetime member is a member who is voted as such. The word Lifetime or Honorary members are used interchangeably.

2. Process for nomination

a) Nomination for lifetime membership can be done by any current member of the club.
b) All nominations are reviewed and then approved by a simple majority by the executive committee.

3. Factors executive to consider in nominating lifetime member

a) Minimum of 15 years club membership cumulatively.
b) Demonstrated attitude that reflects dedication to the values of the club.
c) In good and regular standing.
d) The number of Lifetime members to be maintained at any one time is to be determined by the club's executive, since the club covers the lifetime member's fee.
e) Lifetime Members can only be voted at an AGM.

4. How to maintain membership

a) Lifetime members are automatically qualified as a social member without doing anything on an annual basis.
b) If a lifetime member wants to fly, they are required to submit a membership application annually, maintain their flight currency, and any other requirement by the club or the governing bodies of the hobby (eg. Transport Canada, MAAC).

5. Revocation of lifetime membership

a) Lifetime membership may be revoked if a member displays dishonorably behavior, disobeys club rules, creates disharmony in club, or brings the club in disrepute, after being warned.
b) The revocation process maybe initiated by any member, and the reason must be submitted in writing.
c) Revocation of lifetime membership can be done at any time during the year and requires same quorum required for an AGM.

Article II. Organization

1. Executive Committee

The Executive Committee shall be composed of the Officers of the Club, the Chief Flying Instructor, the Webmaster, and the Municipalities Liaison. The Executive Committee shall have full authority to conduct the business of, and promote the aims and interests of, the Club. All members of the executive, appointees, and committees shall ensure that transcripts, contracts, and records are submitted to the Secretary/Treasurer for inclusion in the club's records.

2. Officers

The Officers of the Club shall be as follows:

a) President

b) Vice-President

c) Secretary

d) Treasurer

e) Field Manager/Safety Director (one Field Manager/Safety Director for all Club fields or one Field Manager/Safety Director for each Club flying field as required)

f) Fliteline Editor

g) Social Director

h) Past President – (A non-voting, advisory position)

3. Elections

a) With the exception of the Past President, the Officers of the Club shall be elected once each year at the Annual General Meeting. Officers elected at the Annual General Meeting shall assume office at the start of the following membership year.

b) No member shall be elected President for more than two consecutive years.

c) All voting shall be conducted by a show of hands, and/or electronic/virtual voting unless otherwise directed by majority decision of the Executive Committee. Independent of the method of voting, results of the vote will appear published in the minutes of the meeting and details of electronic votes (OMFC numbers only) will be available upon request**.**

d) The position of Past President shall be offered to the outgoing President at the Annual General Meeting for the following membership year. If the outgoing President turns down the position, it will remain open for that term.

4. Duties of Officers

A. President

a) At all times to supervise and direct the activities of the Executive.

b) To promote the aims of the Club and provide leadership.

c) To preside at all Club meetings and to establish any committees required to conduct specific Club activities.

d) To ensure that any contracts are properly executed and maintained.

B. Vice-President

a) To carry out, in the President's absence, all duties of that office in accordance with the President's wishes.

b) To provide Executive continuity to the best of his/her ability.

c) To provide public relations for Club activities and assist in Club speaker arrangements. As required, he/she may enlist the help of other members in performing this duty.

d) Process and maintain membership list and respond to membership queries.

C. Secretary

a) To keep minutes of all meetings, and if unable to attend, to appoint a proxy to keep an accurate record which shall then be added to the Secretary's records of minutes.

b) To keep records of all club correspondence, contracts, and documents required for the administration of the club.

c) Update the Ontario Business Registry with the new officers annually.

D. Treasurer

a) To collect, record and administer the revenues and expenditures of all Club funds.

b) To provide a current financial report if requested.

c) To assist the auditor(s) in any way requested.

E. Field Manager/Safety Director

a) To promote all phases of safety within the scope of the Club's operation.

b) To take immediate and appropriate action upon becoming aware of any unsafe operation by a Club member which may endanger other Club members or the general public.

c) To report to the Executive, for their further action, any repeated unsafe practices by any Club member.

d) To assume responsibility for the maintenance of the flying area under his/her jurisdiction.

e) To see that conditions favourable to the safe enjoyment of the sport are maintained.

f) To report to the Executive for further action any field or management modifications required to meet the above objectives.

F. Fliteline Editor

The Fliteline Editor shall be responsible for the publication and circulation of the Club's newsletter, the Fliteline, and for the Club's internal publicity.

G. Social Director

The Social Director shall be responsible for the provision of refreshments and the detailed social arrangements at Club functions. As required, he/she may enlist the help of other members in performing these duties.

H. Past President

A non-voting position to advise the current Executive concerning past Club Executive actions and ongoing issues.

5. Chief Flying Instructor

1. **Objective**:

   To maintain the Club's high standard of safety and public responsibility.

2. Duties:

a) The Chief Flying Instructor (CFI) plans, organizes and conducts the Wings Programme and other training programs.

b) He/she recruits, trains, and supervises the Club's corps of official instructors.

c) He/she or a designated instructor will check out flyers before they are permitted to fly solo.

d) He/she monitors the flying performance of all members, working with unsafe flyers until their performance is up to Club standards.

3. Authority:

a) The CFI has the authority to recommend to the Executive to ground anyone who is not, in the CFI's opinion, flying safely and responsibly.

b) The CFI has the authority to require all new fliers and all grounded fliers to pass a 'check-out' flight before granting them permission to fly solo.

4. Appointment and Responsibility:

The CFI is appointed yearly by the Officers of the Club.

6. Webmaster

1. **Objective:** To maintain the Club's web site.
2. **Duties:** The Webmaster is responsible for developing, updating, and maintaining the Club's website.
3. **Appointment and Responsibility:** The Webmaster is appointed yearly by the Officers of the Club.

7. Municipalities Liaison

1. Objective: To maintain a consistent amicable relationship between the owner of our flying field(s) and the club to help ensure the continued use of same.

2. Duties:

a) Act as the liaison with property owner(s) of any flying field(s) used by the club.

b) Facilitate any negotiations/renewals of any required lease agreements for said fields.

c) Research and report regularly on future flying field sites.

3. Appointment and Responsibility: The Municipalities Liaison is appointed yearly by the Officers of the Club.

8. Committees

Committees may be appointed by the Executive as required, to conduct specific Club activities.

9. Removal from Office

Any Officer may be removed from office provided that the following conditions are met:

a) A special meeting to consider the removal of an officer must be called by the Executive Committee upon written request signed by a minimum of ten (10) Club members.

b) Written notice of this special meeting must be sent to all Club members.

c) A minimum of 51% of the Club membership must be represented at this special meeting.

d) The majority decision of the membership representation at this special meeting shall be final

10. Filling of Vacancies

Should any Office become vacant during the year, an election to fill the vacancy shall be held at the next regular Club meeting. The position may be filled by the Executive until the time of the next regular meeting.

Article III. Meetings

1. Regular Meetings

The Club shall hold regular meetings on a day and time and at a place as designated by the Executive.

2. Annual General Meeting

The Annual General Meeting (AGM) shall be the regular November meeting, at which time any proposed amendments to the Club Constitution shall be considered and voted upon.

3. Special Meetings

These may be called at the discretion of the Executive.

4. Election Meeting

The annual election meeting shall be the Club's Annual General Meeting.

5. Quorum

a) The necessary quorum of members at the Annual General Meeting shall be 20% of the current Club membership.

b) The necessary quorum of members at any meeting other than the AGM shall be 10% of the current club membership.

6. Voting

All voting shall be by show of hands and/or electronic/virtual voting unless otherwise directed by unanimous decision of the Club Executive. Independent of the method of voting, results of the vote will appear published in the minutes of the meeting and details of electronic votes (OMFC numbers only) will be available upon request.

Article IV. Finance

1. Fiscal Year

The fiscal year shall be the same as the membership year.

2. Dues

a) An initiation fee will be assessed to any new Open member applying for membership, except for a Junior member moving up to Open classification and the spouse of a member applying for membership.

b) The annual Club fees are due January 1st for the ensuing membership year.

c) New members joining the Club on or after September 1st of any membership year, and having paid their dues for the current year, shall not be required to pay the yearly dues to cover membership for the year following their membership application. The initiation fee remains unchanged.

d) All dues and fees shall be as set out in the Standing Resolutions.

3. Banking

a) Cheques drawn or funds transferred from the Club's bank account must be signed/approved preferably by the President and Treasurer or alternatively by any two of the following officers:

i. President

ii. Vice-president

iii. Secretary

iv. Treasurer

b) All revenues, disbursements etc., of Club funds shall be properly documented by means of acceptable business practices.

4. Audit

Two Open members shall be elected annually from the Annual General Meeting, to review the current financial records, and to report to the membership at a subsequent regular meeting.

5. Operating Expenses

The Club shall at all times carry at least one year's operating expenses in its accounts.

Article V. Alteration of By-Laws

1. Alteration of By-Laws

a) Any proposal to alter these bylaws shall give at least 10 days notice to all members before a meeting to consider the resolution, after which the Executive shall put any resulting resolutions to an immediate vote.

b) If a member is unable to attend the meeting at which the vote is to take place, the member may send their vote to the secretary prior to the meeting, or alternatively, assign their vote to a proxy in writing. The member must inform the secretary prior to the meeting about the assignment of a proxy. A proxy can only be a person whose membership is up to date for the current year. Record of all e-votes must be kept for at least ninety (90) days and can be subject to audit.

c) All accepted alterations must be recorded in full in the newsletter or in the minutes of the meeting.

2. Review

These By-Laws and the Standing Resolutions shall be subject to full review at least once every three years.

STANDING RESOLUTIONS

1. Meetings (refer to By-Laws, Article III, section 1)

Resolved that; The regular Club meetings, during the period from October through May inclusive, take place at locations identified by the Executive and at the hour of 7:30 pm on the first Monday of each month. If the first Monday of the month is a public holiday, the meeting will take place at the discretion of the Executive.

2. Dues and Initiation Fees (refer to By-Laws, Article IV, section 2)

a) Resolved that; **The Club initiation fee of $50.00 is waived until further notice.**

b) Resolved that; The dues payable by the commencement of each membership year be as follows:

i) Junior Member (under age 18 as of Jan 1)	$50.00
ii) Open Member (age 18 and over on Jan 1)	$100.00
iii) Family Membership	$120.00
iv) Honorary Member	nil
v) Social Member	$50.00

c) Resolved that; A membership applicant is responsible for any financial penalties incurred by the Club as a result of his/her cheque being returned NSF. The applicant's membership, if already granted, will be suspended until such time as he/she issues suitable payment for the amount of the required membership fees plus any NSF penalties incurred by the Club.

3. Club Insurance

Resolved that; In addition to MAAC member to member liability insurance, field insurance shall be taken out through MAAC for the protection of the field property owner. It is further resolved that individual members be strongly advised to obtain personal coverage, e.g., via a homeowner's policy. It is further resolved that Directors and Officers liability insurance may be obtained at the discretion of the executive.

4. Dissolution of Club

Resolved that; Should for any reason the Club be disbanded, any funds remaining after all proper accounts have been settled, shall be distributed/donated to registered non-profits and/or charities, at the discretion of the executive and in accordance with legal requirements.

5. Procedures in Case of Accident

Resolved that; In the event of a model aircraft accident involving personal injury and/or property damage, a report of the accident in accordance with the instructions on the back of the MAAC membership card shall be submitted, in writing, to the Zone Director immediately after the accident. A copy of the report should be made available for the Club records and another for insurance purposes.

6. Frequency Control

Resolved that; During flying sessions, frequency control procedures, as determined by the Club, will be in force. The Club will provide the facilities or equipment necessary to maintain these frequency control procedures, except for those parts that are determined to be the responsibility of the individual member.

7. Flying and Safety Rules

Resolved that; The Flying and Safety Rules of the Club be as follows:

a) While a Club member is flying at a Club field, their Club and MAAC (or equivalent) membership cards must be displayed or available for inspection. Guests of Club members, foreign or otherwise, may fly provided they are MAAC members and are accompanied by a Club member for the time they are present at the field. No person shall fly model aircraft from any Club field unless they are a member or guest of the Club and are a memebr of MAAC.

b) The hours of operation is sunrise to 11:00 pm. Any flights at night will require adequate lighting.

c) Models will not be flown over any restricted area at any of the Club's flying fields. A map or description of restricted areas for a particular field will be prominently posted at that field.

d) All spectators will be kept well away from the flight line.

e) All cars are to be parked in the specified parking areas.

f) The flying field is to be maintained free of scrap, debris refuse and rubbish and in a clean and neat condition.

g) Engines must not be broken in on the flight line or in the pit area.

h) Intention to take off or land shall be clearly announced. After landing, the model is to be removed from the landing area as soon as possible.

i) While flying models, flyers will stand on the flight pads, and behind any safety barriers that are provided

j) Non-2.4 GHz transmitters must be impounded immediately upon arrival at the flying field. Frequency control procedures will be observed at all times.

k) Approved frequency pins must be placed on the Frequency Control Board prior to switching on transmitters for Non-2.4 Ghz transmitters. **Note:** The 900Mhz frequency is not sanctioned by MAAC to be used for controlling an RPAS and as such shall not be used for this purpose at the field.

l) Equipment will be range checked and models thoroughly inspected before each flying session.

m) Engine exhaust shall be directed away from spectators and other flyer's equipment.

n) When a model is elevated to check engine run, the propeller arc must not point directly at anyone.

o) Aerials will be fully extended prior to take-off.

p) Models shall never be flown directly at spectators or other flyers.

q) Inbound models must not be taxied under power into the pit area, or inside any protective barriers. Outbound models will be hand-guided through the pit area, as well as through and beyond any protective barriers that may be erected.

r) Intention to enter the landing strip (e.g., to retrieve a model) must be clearly announced.

s) A simple majority of the Executive may grant exceptions to the rules with respect to noise/time flight restrictions.

t) All members must abide with all applicable Municipal By-laws.

u) Fixed wing and rotary wing aircraft shall not fly at the same time at an OMFC field unless there is an agreement between the pilot(s) presently flying and the pilot wishing to fly. Any additional pilots wishing to fly must obtain verbal permission from the pilot(s) on the flight line at the time.

8. First Aid

Resolved that; First Aid facilities consisting of at minimum a First Aid kit be maintained at each Club flying field.

9. Wings Programme

a) Resolved that; The "Wings Programme", designed to promote the aims of MAAC and improve the image of the sport, be in effect at the Club

b) Resolved that; Experienced new members who have not been checked out by the CFI or his designate, or students who have not graduated from the Wings Programme may fly only when accompanied by an official instructor. Such people will carry a specially marked membership card until they successfully pass a check-out flight.

10. Noise Abatement

Resolved that; Whereas it is the objective of the Club to pursue a programme of noise abatement, and that systematic checks of aircraft noise emissions will be made during the flying season, it shall be the responsibility of individual members to ensure that their aircraft meet the requirements of 98 dBA or less at three meters (measured at ground level), or failing this, to take such steps as are necessary to modify their aircraft in such a way that it will qualify before continuing to fly at the Club fields.

11. Executive Committee Honorarium

Resolved that; Members of the OMFC Executive Committee will be awarded an honorarium equal to the Club dues for that membership year.

12. Club Name

Resolved that; The legal name of the Club is: "The Oakville Model Flying Club"; and the name "Oakville/Milton Model Flying Club" (OMFC) may be used as an alternate to reflect the realities of our geographic areas of operation.

13. Code of Conduct

Resolved that the club adopt a 'Code of Conduct' that shall form part of the club documents that all members shall adhere to. (See Appendix "A")

APPENDECES

Apendix "A" Code of Conduct

The Code of Conduct has been developed to ensure a safe, friendly and respectful place for Members and Guests of the Oakville (Milton) Model Flying Club (OMFC) so that they can gather in the spirit of cooperation, friendship, relaxation and goodwill, to have fun and enjoy the hobby.

Objective

The objective of this Code of Conduct is to ensure that all Members of the Club and their guests are treated with dignity and respect while enjoying the Club's facilities, and to promote an environment that is free from discrimination, harassment, abuse and violence.

Purpose

The purpose of this Code of Conduct is to establish clear and acceptable behaviour expectations from the membership and their guests with a view to attaining this above objective. These expectations/responsibilities are set out in the OMFC's Constitution, By-Laws and Standing Resolutions and including this Code of Conduct.

Members and their Guests have a right to:

1. Be treated fairly, equally and with respect by the Club, the board, and other members.
2. Socialise in an environment free from all forms of harassment and discrimination.
3. Be informed and actively involved in all club events and offerings.
4. Enjoy a safe, friendly and fun environment to discuss building and flying model aircraft.

Members must:

1. Treat other members, guests and spectators fairly, equally and with respect and courtesy.
2. Adhere to and abide by the rules, policies, procedures, and By-Laws of the Club.
3. Report any inappropriate behaviour of a member to the executive for action and follow up with no risk of retaliation when acting in good faith.
4. Support the decisions and directions of the executive and the Club.

Violations:

Violation of this Code of Conduct by a Member may be considered conduct which is improper or injurious to the interests or good order of the Club, as referred to in the OMFC Constitution, By-Laws and Standing Resolutions. Any violation observed by a Member shall be brought to the attention of any executive member. No form of retaliation will be tolerated by the club for those who report an incident in good faith. The Club may discipline any Member whose conduct has been improper or injurious to the interest or good order of the Club or who wilfully violates or neglects the observance of the Club's Constitution, By-Laws and Standing Resolutions, including this Code of Conduct. Discipline may include a warning, suspension or expulsion of the offending Member from the Club. In the event the Club considers that a member's conduct may justify discipline, the conduct will be investigated by the executive body, and a determination will be made of what action is deemed appropriate.

Apendix "B" Revision History

Note: The revision dates below are the dates of the Fliteline issues where the approved revisons were publicized.

Revised 1970's
- 1975 - May, Dec
- 1977 - Dec
- 1978 - Oct, Nov, Dec
- 1979 - Nov

Revised 1980's
- 1981 - Nov
- 1983 - Jan, Nov
- 1984 - Nov
- 1986 - Jan, Dec
- 1987 - Nov
- 1988 - Nov
- 1989 - Dec

Revised 1990's
- 1990 - Dec
- 1991 - Dec
- 1992 - Dec
- 1993 - Nov, Dec
- 1994 - Jan, Nov
- 1995 - Nov
- 1997 - Dec
- 1999 - Nov

Revised 2000's
- 2001 - Nov
- 2004 - Dec
- 2005 - Nov
- 2006 - Nov
- 2009 - Nov

Revised 2010's
- 2011 - Nov
- 2012 - Nov
- 2013 - Dec
- 2016 - Mar
- 2017 - Apr, May
- 2019 - Dec

Revised 2020's
- 2021 - Jan, Nov

Note: The revision dates below are the dates of the members' meetings where the revisions were approved and noted in the minutes of those meetings.

2023	Feb.	By-Laws: Article I, 7 - Certificates and Insignia (b) (Require model identification)
	"	By-Laws: Article II, 3 - Elections (c) (Modified to include electronic means to vote)
	"	By-Laws: Articles III, 6 - Voting (Modified to include electronic means to vote)
	"	Standing Resolutions: 7 - Flying and Safety Rules (a) (Modified wording)
	May	By-laws: Article I, 10 - Lifetime/Honorary Membership (Added this category)
	Oct.	By-Laws: Article I, 1 - Membership Year (Aligned membership year with calendar year)
	"	By-Laws: Article IV, 2 - Dues (b) (Aligned dues date with membership year)
2025	Jan.	By-Laws: Article II, - Organization (Separate the duties of the secretary/treasurer position into two positions: secretary and treasurer)
	"	By-Laws: Article II, 4 - Duties of Officers (Transfer the membership responsibilities to the vice president)

	"	By-Laws: Article IV, 3 - Banking (Increase the number of officers to sign cheques) By-Laws: Article V, 1 - Alteration of By-Laws (Revised the notice period for by-laws alteration)
	"	Standing Resolutions: 2, (b) - Dues and Initiation Fees (Updated fees amount)
2026	Nov.	Rename governing documents to Administrative Documents
	"	Standing Resolutions: 2, (a) - Dues and Initiation Fees (Waive initiation fee)
	"	Standing Resolutions: 7, (b) - Flying and Safety Rules (Amend hours of operation)
	"	Standing Resolutions: 7, (q) - Delete reference to Glider hi-starts and or winches
	"	Standing Resolutions: 12 - Club Name (Amend Club name to add Milton)